

# Auburn Career Center



## Auburn Vocational Board of Education Regular Board Meeting Agenda December 5, 2023 5:45 pm

### Item #1 Roll Call

Ms. Jean Brush                       Ms. Sherry Maruschak                       Mr. Keith Strever  
 Mr. Kenneth Cahill                       Mr. Roger Miller                       Mr. Erik Walter  
 Dr. Susan Culotta  Ms. Barb Rayburn                       Ms. Mary Wheeler  
 Mr. Geoffrey Kent                       Mr. Paul Stefanko

### Item #2 Pledge of Allegiance

### Item #3 Approve Agenda

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### Item #4 Approve Minutes of the November 9, 2023 Regular Meeting

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #5 Executive Session**

Motion for the Auburn Vocational School District Board of Education (“Board”) to recess into consecutive executive sessions pursuant to R.C. 121.22(G)(3) for the following purposes: 1) conferencing with an attorney for the public body concerning disputes involving the public body that are the subject of pending and/or imminent court action. 2) to consider the employment and compensation of a public employee. Upon conclusion of these executive sessions, the Board President shall gavel the Board back into open session at this location. All matters discussed in these executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the precessings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

- Ms. Jean Brush                       Ms. Sherry Maruschak     Mr. Keith Strever
- Mr. Kenneth Cahill                       Mr. Roger Miller                       Mr. Erik Walter
- Dr. Susan Culotta     Ms. Barb Rayburn                       Ms. Mary Wheeler
- Mr. Geoffrey Kent                       Mr. Paul Stefanko

Motion \_\_\_\_\_

Time In: \_\_\_\_\_

Second \_\_\_\_\_

Time Out: \_\_\_\_\_

**Item #6 Administrative Report(s)**

- Certificate of Service - Erik Walter
- Certificate of Service - Keith Strever

**Item #7 Facilities - Update**

**Item #8 Public Participation**

# TREASURER'S AGENDA

## Item #9 Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending October 31, 2023 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (*Attachment #9*)

**NO ACTION REQUIRED.**

## Item #10 Rescind 010 Fund and Transfer of Funds

It is my recommendation that the Board of Education approve rescinding the previous resolution to transfer the OFCC Career Tech Construction Program Local Share in the amount of \$299,700 from the general fund (001-000) to 010-9024.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #11 Create 003-9024 Fund and Transfer Funds

Resolution to create 003-9024 Fund and transfer \$299,700 for the purpose of funding the Local Share of the OFCC Career Tech Construction Program requirement.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

# SUPERINTENDENT'S AGENDA

## Item #12 Approve 2 Year, 7 Month Contract for the Director of Special Education

It is my recommendation that the Board of Education approve Mrs. Shelby Kaminski for a 2 year, 7 month, 200 day administrator's contract effective January 1, 2024. (Attachment #12)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #13 Resolution to Abolish Positions and Suspend Contracts – Reduction in Staff

**WHEREAS**, the Auburn Vocational School District Board of Education (“Board”) adopted Board Policy 3131 (“Reduction in Staff”) pursuant to R.C. 3319.17 (“Reduction in Number of Teachers”).

**WHEREAS**, Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement between the Board and the Career and Technical Association (“Master Agreement”), and applicable laws permit the Board to proceed in achieving a reduction in staff by abolishing positions — in whole — in accordance with the recommendation of the Superintendent due to good and just cause including, but not limited to, financial reasons.

**WHEREAS**, Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws permit the Board to proceed in achieving a reduction in staff by suspending employment contracts — in whole — in accordance with the recommendation of the Superintendent due to good and just cause including, but not limited to, financial reasons after giving preference first, within each applicable teaching field affected, to employees on continuing contracts.

**WHEREAS**, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Superintendent recommends that the Board proceed in achieving a reduction in staff by both (1) abolishing the following position in whole by one hundred percent (100%) and suspending the following employment contract in whole by one hundred percent (100%) due to good and just cause including, but not limited to, financial reasons after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective December 31, 2023:

One (1) 1.0 VOSE Coordinator — in whole by one hundred percent (100%); and Employment Contract Mrs. Shelby Kaminski — in whole by one hundred percent (100%).

**WHEREAS**, all formal action of the Board concerning and relating to the adoption of the instant resolution were taken in an open meeting of the Board and all deliberations of the Board that resulted in such formal action were in meetings open to the public in compliance with the law.

**NOW THEREFORE BE IT FURTHER RESOLVED THAT**, this resolution shall be in full force and effect from and immediately upon its adoption by the Board

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #14 Resolution to Approve Tuition-Free Enrollment in Adult Education**

Approve the following resolution to approve tuition-free enrollment in Adult Education Classes as an employee fringe benefit:

**WHEREAS**, in accordance with state law, the Auburn Career Center Governing Board of Education (“Board”) offers certain fringe benefits to our employees; and

**WHEREAS**, the Board wishes to offer the opportunity for employees, their spouses, and their dependent children to enroll tuition-free in adult education classes offered at Auburn as an employee fringe benefit; and

**WHEREAS**, the Board believes that this fringe benefit supports recruitment and retention of qualified and talented staff; and

**WHEREAS**, it is the Board’s belief that Auburn also benefits from the enrollment of staff and their families in Auburn’s adult education programs.

**NOW, THEREFORE, BE IT RESOLVED** by the Auburn Career Center Governing Board of Education as follows:

**Section 1.** The Board hereby affirms and approves continuation of the fringe benefit of tuition-free enrollment for full and part-time employees, their spouses, and their dependent children in adult education classes offered at Auburn. The fringe benefit shall be subject to the terms of the Administrative Guidelines attached as Exhibit A.

**Section 2:** The Governing Board hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Governing Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements.

**Section 3.** This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Governing Board of Education that may be inconsistent or duplicative with the provisions of this resolution.(Attachment #14)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #15 Approval of Consent Agenda**

Approve that Item #16 to be approved as a consent motion.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #16 Consent Agenda: Contracts/Affiliation Agreements**

Resolution to approve the following contracts and affiliation agreements:

- A. *Educator Career Pathways Affiliation Agreement SY23-24 (Attachment #16a )*
  - a. *Lake County Board of Developmental Disabilities/Deepwood*
- B. *Public Safety Affiliation Agreements SY23-24 (Attachment #16b)*
  - a. *City of Twinsburg, Twinsburg Fire Department*
  - b. *South Central Ambulance District*
  - c. *Village of Fairport Harbor*
- C. *Updated Business Partnerships Affiliation Agreements SY23-24 (Attachment #16c)*
- D. *Award Agreement Between The Ohio Department of Higher Education and Auburn Career Center (Attachment #16d)*
- E. *Training Agreement Between MAGNET Early Career Early College Program and Auburn Career Center (Attachment #16e)*

A consent agenda provides for a more efficient use of time. Any Board member can remove a Consent Agenda item to be discussed and voted on individually.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #17 Approve Treasurer Contract**

Pursuant to R.C. 3313.22, R.C. 3313.24, and all applicable laws, the Auburn Vocational School District Board of Education appoints Sherry L. Williamson as Treasurer for the contract period commencing August 1, 2024, and ending July 31, 2029, pursuant to the terms and conditions set forth in the contract of employment attached hereto and incorporated herein. *(Attachment #17)*

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #18 Organizational Meeting**

The Board of Education hereby establishes the date, time, location and president pro-temp for the Organizational Board meeting. The Board President pro-temp is elected to call to order the 2024 Organizational Board meeting and the election of officers.

Proposed Date: **Thursday, January 11, 2024**                      Time: **6:30 pm**

Location: **Technology Learning Center, 8221 Auburn Road, Concord, OH**

**President Pro-Temp:** \_\_\_\_\_

### **Item #19 Other**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #20 Adjourn**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

Time: \_\_\_\_\_

*Please Notice Enclosures: Attachments*

**Thursday, January 11, 2024 @ 6:30 pm**  
**Organizational Meeting/Regular Meeting**